Community council fund 2014

About the community council fund

Southwark's community councils have a total of £122,000 to support activities run by local groups for local people across the borough.





What kind of things can be funded?

The community council fund can fund projects benefitting people who live in the community council area, for example:

- One off events such as fun days and festivals
- Workshops or activities involving members of the local community
- Publicity or merchandise to advertise an event you are doing

Who can apply?

- New and emerging local groups
- Small local organisations
- Any constituted local group
- Any group or individual that has a constituted local organisation to administer the funds on their behalf
- Groups that are based within the community council area

Who cannot apply?

- Organisations not established in the UK
- Organisations which do not have any local links
- Political groups or organisations

What kind of things will not be funded?

- Loans or interest payments
- Political groups or activities promoting political beliefs
- Activities which have happened or started before the grant decision date
- Activities that finish after 31 March 2014

- Activities that do not benefit people living in the community council area
- Anything which is capital funding, for instance building works or large playground equipment

How much can groups apply for?

■ From £100 up to £1,000. Groups can only submit one application per community council area. In exceptional circumstances awards in excess of £1,000 may be considered.

How can people apply?

- By completing the application form attached
- By completing an online application form at: www.southwark.gov.uk/communitycouncilfund
- Contacting the officer for the relevant community council area, as listed on page two, to request an application form

Closing date for receipt of all applications is **12pm Friday 13 December 2013.**

Late or partially filled applications will not be considered.

How can I get more information or support?

Visit www.southwark.gov.uk/communitycouncilfund for more information or for alternative funding opportunities.If you would like help with filling in the application please contact the officer for the relevant community council area as listed overleaf.

How does the scheme work?

Applications will be screened to make sure they meet the criteria. Remember that eligibility for the fund is also conditional on the applicant providing all the necessary information outlined in the application form, which includes evidence on how they are, or will be, complying with appropriate safeguarding and health and safety policies.

Applications not fulfilling any of the above criteria will not be considered.

Elected councillors will be responsible for making decisions on all the eligible applications using the priorities outlined below

- Applications that show a high level of involvement from the local community
- Applications that involve groups working together
- Activities delivered by:
 - New and emerging groups/individuals
 - Groups who have not previously received community council funding
 - Groups who are based in the community council area
- Activities taking place within the community council area, unless they involve an outing, or there is lack of space for it within the area
- Where the majority of people benefitting from the activity live within the community council area

Decisions for applications will be made and announced by councillors at the community council meeting which will take place in January or February 2014.

So, when planning your activity, please make sure that you give enough time for this and that it does not start before 1 April 2014.

Every applicant will be notified of decisions by a letter no longer than 15 working days after the decision is taken. Successful applicants will be asked to sign and return a condition of funding agreement. It is only once this agreement has been received that we can release the funding.

Please note that groups that are not constituted or individuals who would like to apply with project ideas should get in touch with the community council

development officer (contact details below) for advice as soon as possible.

All necessary documentation must be submitted with the application before it can be considered. It is the responsibility of the applicant to ensure that they or their sponsor group have the appropriate safeguarding policies, insurance, risk assessments, constitution and current bank account details.

Remember all applications, whether online, email or post must reach us by 12pm Friday 13 December 2013.

For more information about the scheme please go to www.southwark.gov.uk/communitycouncilfund

Contacts

Bermondsey and Rotherhithe

Gill Kelly

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E: gill.kelly@southwark.gov.uk

Borough, Bankside and Walworth

Pauline Bonner

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Camberwell

Grace Semakula

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Dulwich

Fitzrov Lewis

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E: fitzroy.lewis@southwark.gov.uk

Peckham and Nunhead

Marian Farrugia

T: 020 7525 1780

E: marian.farrugia@southwark.gov.uk

Postal address for all above

Southwark Council Housing and community services Community engagement team PO Box 64529

London

SE1P 5LX

Community council fund 2014 application form

Section 1: About your project 1. a) Name of group/applicant b) Name of project 2. Please tick the community council area you are applying to Bermondsey and Rotherhithe Borough, Bankside and Walworth Camberwell Dulwich Peckham and Nunhead 3. Please describe your planned activity and what you are trying to achieve with this project in no more than 200 words. 3a. What other groups (if any) are you working in partnership with to deliver your project? Please list.

(When would your project start and finish? If you don't know the exact dates, please state approximate dates. (All activities must be completed between 1 April 2014 and 31 March 2015)					
	Where would the project take place? Please state exact location and also state which council ward					
6.	Who would benetake part?	fit and how many people	e would			
7.	,	Vhat percentage of those taking part come from ne community council area?				
0						
8.	How would you n	neasure the success of th	e project?			
	(You will be asked to fill in a monitoring form once the project is complete)					
9.	How much will the project cost in total?					
10.	Who else are you requesting funds from and how much are you requesting?					
11.	How much are yo council fund?	low much are you requesting from the community ouncil fund?				
12.	Please give a breakdown of costs which should total to the amount requested in 11. For example:					
	Room hire	25 sessions at £10	£250			

S	ection 2: About your group		
1.	Name of group	9.	Does your group have a business bank account?
			Yes No
2.	Registered address (address held by bank etc)		If yes, please give details below (Please note personal bank accounts are not acceptable)
			Name of bank account
	Postcode		Name of bank
3.	Name of contact		
			Address of bank
1	Position in group		Address of balls
4.	1 Osition in group		
5.	Contact details		Postcode
	Telephone number	10). Please write no more than 50 words about the
	Mobile number		aims and activities of your group and your work in
	Email		the community council area. Include status, for example charity/voluntary/business.
6.	Does your group have rules or a constitution?		
	Yes No If yes, please attach a copy		
7.	Does your group have an appropriate		
	safeguarding policy?		
	Yes No		
	If yes, please attach a copy if your project involves work with children or vulnerable adults.		
8.	Has your group been funded by a community council fund previously?	11	. Please give one local referee who can vouch for your organisation (name, address and phone number)
	Yes No		
	If yes please give date and amount		
Se	ection 3: Declaration		
W	e certify that the information in this application is true	(two	people are required to sign)
	Signature Name in block	k capi	tals Position in group
1)			
2)			
2)			
nc mi	osing date for applications: 12pm Friday 13 December 20 of received an acknowledgement receipt of your application ust be submitted with the application before it can be corficer, housing and community services, community engag	on with Isidere	nin a week. Please note: All relevant documentation ed. Please return to: Community council development
	etabase protection We will add your contact details to cout Community Council matters and local news. If you		